

## School Evacuation Protocol

Some types of emergencies may require an off-site evacuation.

The Superintendent of Schools (or their designee) will make a determination whether to send students home or evacuate to another safe and secure location after conferring with fire and police.

The school district's automated telephone emergency notification system will provide parents with pertinent information.



## Safety and Security Measures Currently in Place Include, But Are Not Limited To:

- .→Premises and entrance's security cameras are monitored by personnel
- .→Partnerships with Derry Police and Derry Fire
- .→Visitor sign-in procedures
- .→District employee ID badges
- .→Ongoing training with staff; regular drills with students and staff
- .→Short-term supplies of food and emergency blankets in all schools
- .→Enhanced communication systems, including two-way radios and cell phones
- .→Safety audits of buildings, compliance with safety laws and regulations
- .→First Aid/CPR certified staff in every building
- .→First Aid kit in every school
- .→Registered nurse in every school

# A Parents' Guide to Emergency Management

For the  
Derry Cooperative  
School District  
Grades Pre-K - 8



Developed by the:

Derry Cooperative School  
District Safety Committee

**Updated October 2017**

## Parent's To Do List

1. Know your child(ren)'s  
Bus No. \_\_\_\_\_  
Classroom \_\_\_\_\_  
Teacher/Team Name  
\_\_\_\_\_
2. When you go to a school always bring a photo ID.
3. Provide your child(ren)'s school with up-to-date telephone numbers. This is critical for receiving important information in the event of an emergency.
4. Provide the school with the most current medical information about your child(ren).
5. In case you are not home, practice how your child(ren) will access home (key, neighbor, etc.).
6. Share this plan with two individuals listed on your child(ren)'s emergency card(s).

## School Evacuation Procedures

If there is a need to evacuate students off-site:

1. Primary transportation will be provided by school bus.
2. An automated telephone emergency notification system and the district website will provide information regarding evacuation.
3. If parents are requested to come to the evacuation site:
  - ◆ Park only in designated areas
  - ◆ Follow the directions of school and emergency personnel.
  - ◆ You must bring a photo ID.
  - ◆ Staff will unite you with your child(ren).
  - ◆ Promptly leave the evacuation site to expedite dismissal of all students.



## Emergency Management Procedures Employed by the Derry Cooperative School District

They include but are not limited to:

- School Evacuation
- Shelter In Place
- Lockdown
- Fire Drills

Our schools also have procedures in place to deal with medical emergencies, power failures, and missing students.

Derry Fire, Police, students, staff, and school officials meet regularly to plan, practice, and conduct emergency drills.

In the event of an emergency:

### **REMAIN CALM**

### **DO NOT CALL OR GO TO THE SCHOOL**

To keep you informed, updates will be available on the following:

- ◆ The automated emergency telephone notification system
- ◆ Television Channel 6
- ◆ Derry School District website ( [www.sau10.org](http://www.sau10.org) )